



Please print or type clearly. Complete sections 1 through 5 below.

1. Law Enforcement Online User Application Form (Side 1)

Applicant Name (Last, First, MI):

Agency / Organization Name:

Title / Position:

Agency / Organization Type:

- Local
- State
- Federal

Business Address (No PO Boxes) :

City:

State:

Zip Code:

Province:

Country:

Phone: (Area Code)

Pager (Include PIN): (Area Code)

Cell / Mobile: (Area Code)

2. Security Verification Information

Code Word (ex: Mother's Maiden Name) :

Social Security Number (or unique country code identification number) :

Date of Birth: month / day / year

Sworn Officer (arresting powers) : **Yes** or **No** (please circle one)

3. Certification (Please complete signature lines)

Employee of Law Enforcement/Criminal Justice/Public Safety Agency

I hereby certify that I am an employee of the duly constituted law enforcement/criminal justice/public safety agency described above in this application and that I understand and consent to the terms of this application, including the provisions set out in the above Warning and the Privacy Act Statement on the reverse, and agree to abide by all such provisions.

X **APPLICANT SIGNATURE**

month / day / year

4. Agency Head, Designee, or Supervisor of Applicant (Please complete signature lines)

I hereby certify that the above named individual is an employee of the duly constituted agency described above and is authorized to have online access to the Law Enforcement Online (LEO) system.

X **SUPERVISOR SIGNATURE**

title

month / day / year

WARNING

LEO is an official U.S. Government system for authorized use only by authorized members of the law enforcement, criminal justice and public safety community. Information presented in this system is considered sensitive but not classified and is for official law enforcement/criminal justice/public safety use only. The use of this system will be monitored for security and administration purposes and accessing this system constitutes consent to such monitoring. Any unauthorized access of this system or unauthorized use of the information on this is prohibited and may be subject to criminal and civil penalties under federal law.

v2002-01



Law Enforcement Online User Application Form (Side 2)

PRIVACY ACT STATEMENT

General - This information is provided pursuant to Public Law 93-579 (Privacy Act of 1974) for individuals completing LEO user application forms. Authority - LEO is a federally funded national communications system established by the FBI. Application information is solicited under the authority of the Federal Records Act (Title 44, United States Code) and implementing regulations (Title 36, Code of Federal Regulations, chapter XII). Purpose and Use - The principal purposes of LEO user application forms are to collect personal information needed to determine if you qualify as an authorized user, and verify your identity as an authorized LEO user. Completed applications will be used to register you as a qualified LEO user and to arrange for access to LEO. All or part of your completed LEO user application form may be disclosed outside the FBI to federal, state, local, or tribal law enforcement agencies charged with the responsibility of investigating a violation or potential violation of the law and to your agency or organization to periodically verify that you continue to qualify for access to LEO. Disclosure may otherwise be made pursuant to the routine uses most recently published in the [Federal Register](#) for the FBI's Central Records System (Justice/FBI 002). Failure to provide the requested information may result in the denial of your application.

5. Submit Application (must be faxed or mailed)

Fax number: (202) 324-3364

Mailing Address: LEO Program Office
FBI Headquarters
Room 11259
935 Pennsylvania Ave, NW
Washington, DC 20535-0001
Phone Number: (202) 324-8833

LEO Administration Only

Agency / Organization (if Different):

Employment Verification

Phone: (Area Code)

Date Call: month / day / year

INIT

Contact Name:

LE: Yes or No (please circle one)

Approved

Not Approved

If Not Approved, State Reason:

Data Entry Date: month / day / year

New Account

Existing Account (Login ID) _____

By: